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American School of Brasilia

Board Meeting – April 28, 2020: 16:00 - 18:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Ms. Annette Windmeisser	AW	June 5, 2018
Vice President	Mr. Mark Pannell	MP	July 1, 2019
Secretary	Ms. Márcia Farias	MF	August 8, 2016
Treasurer	Ms. Julia Staunig	JS	February 19, 2019
Board Member	Ms. Anna More	AM	May 22, 2018
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. Caio Prado	CP	June 15, 2012
Board Member	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Mr. John Njenga	JN	July 1, 2019
Board Member	Ms. Megan Gernes	MG	July 1, 2019
Board Member	Ms. Rebecca Clark	RC	July 1, 2019
Board Member	Mr. Kirn Braich (Ambassador's Representative/Non voting member)	KB	July 1, 2019
Head of School	Mr. Allan Bredy (Ex-Officio)	AB	July 1, 2017

ATTENDANCE

Signature (If in Attendance) / N/A (If Not in Attendance)

Annette Windmeisser (President) - p

Mark Pannell (Vice President) - p



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Márcia Farias (Secretary) - p _____

Julia Staunig (Treasurer) - p _____

Anna More - p _____

Anne Posthuma - p _____

Caio Prado - p _____

João Victor Mokdissi - p _____

John Njenga - p _____

Megan Gernes- p _____

Rebecca Clark - p _____

Kirn Braich - p _____

- P - Present
- A - Absent

MEETING MINUTES

- Members Joining the Board: None
- Members Leaving the Board: None

Call to Order at 16:13

1. Consent Agenda

- March 31st Board Meeting Minutes
 - MG moved the action
 - MF seconded
 - All in favor
- April 28,2020 Board Meeting Self-Evaluation Summary
 - 4 = Strongly Agree; 3 = Agree; 2 = Disagree; 1 = Strongly Disagree
 - All board members arrive on time: 3.7
 - It was evident that all board members were prepared for the meeting, including reading the board materials in advance: 3.2
 - The discussion was focused and stayed on each topic at hand: 3.5
 - The different topics were not over-discussed: 3.2
 - Board members worked to seek consensus: 4.0
 - The board chair expedited the meeting, appropriately cutting off or re-focusing discussion as needed: 3.5



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- As a board member, I have had the opportunity to be heard on issues discussed at this meeting: 4.0
- The agenda was:
 - a. Too ambitious - 1
 - b. Just right – 5
 - c. Poorly planned -
 - d. A waste of the board's time -

1.1 FINCOM - COVID 19 IMPACT

EAB's Business Manager, Liz Sullivan, presented:

- The important data comparison prior to crises;
- The important actions after the crisis started;
- Challenge of Distance Learning being recognized by authorities for ECP
- FX Impact 2020/2021: Financial Impact

The political scenarios have been changing a lot so next year's budget will need to be flexible.

1.2 Audit Committee update

- AP informed that the company responsible for the Audit at EAB can't finalize the process due to the pandemic crisis. Their team is not complete and they are waiting to resolve this and finish the audit. EAB has provided all the means for them to conclude the work.

2. HOS Monthly Report

- School Closures in Brazil
- EAB Distance Learning and Early Childhood Program
- Zoom Security Issues
- Budget Development for 2020-2021
- Progress on Goals

3. Discussion of School Reopening

- AB asked the Board to consider keeping EAB campus closed until the end of the current school year and reopen it only for next school year 2020/2021.
- The Board asked the LT to present an official proposal from the LT with the request for the school campus to stay closed. An extraordinary meeting was scheduled for May 06, 2020 to vote on this proposal.



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4. Diversity and Inclusion Policy

- AM presented the Diversity and Inclusion Task Force
- The Task Force has combined Board and Leadership members
- Additions and revisions need to be included to the Board Policy Manual - After this approval, the TF phase concludes and Admin will be responsible for D&I through regular operations
- The Board voted on a foundational statement on Diversity and Inclusion
 - JN moved the action
 - MF seconded
 - All in favor

The Board Meeting ended at 17:30 and the board members went into executive session.

Board President
Annette Windmeiser

Board Secretary
Marcia Farias