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## **American School of Brasilia**

### **Board Meeting – February 19, 2019: 16:00 - 18:00**

#### **Composition of the Board of Directors**

<b>Position</b>	<b>Nominee</b>	<b>Initials</b>	<b>Date of Entrance</b>
President	Mr. Caio Prado	CP	June 15, 2012
Vice President	Ms. Naomi Fellows	NF	September 5, 2017
Secretary	Ms. Márcia Farias	MF	August 8, 2016
Treasurer	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. David Brassanini	DB	June 5, 2018
Board Member	Mr. James Wiggins	JW	June 5, 2018
Board Member	Ms. Kristin Kane	KK	September 5, 2017
Board Member	Ms. Anna More	AM	May 22, 2018
Board Member	Ms. Julia Staunig	JS	February 19, 2019
Board Member	Mr. Paul Furguele	PF	June 5, 2018
Board Member	Ms. Annette Windmeisser	AW	June 5, 2018
Head of School	Mr. Allan Bredy (Ex-Officio)	AB	July 1, 2017

#### **ATTENDANCE**

Signature (If in Attendance) / N/A (If Not in Attendance)

Caio Prado (President)

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Naomi Fellows (Vice President)

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Márcia Farias (Secretary)

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João Victor Mokdissi (Treasurer)

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Anne Caroline Posthuma

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Kristin Kane

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Anne Moore

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Annette Windmeisser

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David Brassanini

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James Wiggins \_\_\_\_\_

Julia Staunig \_\_\_\_\_

Paul Furguele \_\_\_\_\_

## MEETING MINUTES

- Members Joining the Board: Julia Staunig
- Members Leaving the Board: none

### Call to Order at 16:08

#### 1. Consent Agenda

- February Board Meeting Minutes
- February Board Meeting Self-Evaluation Summary
  - 4 = Strongly Agree; 3 = Agree; 2 = Disagree; 1 = Strongly Disagree
    - All board members arrive on time: 3.77
    - It was evident that all board members were prepared for the meeting, including reading the board materials in advance: 3.6
    - The discussion was focused and stayed on each topic at hand: 4
    - The different topics were not over-discussed: 3.8
    - Board members worked to seek consensus: 3.9
    - The board chair expedited the meeting, appropriately cutting off or re-focusing discussion as needed: 3.6
    - As a board member, I have had the opportunity to be heard on issues discussed at this meeting: 4
    - The agenda was:
      - a. Too ambitious - 1
      - b. Just right – 4
      - c. Poorly planned - 0
      - d. A waste of the board's time - 0
- CP started the meeting at 4:08 pm;
- Della Henry announced the donations made to the EAB GYM;
- JV informed the permit for the construction was approved. The first phase will take six months;
- MF – Informed about the Strategic Plan for 2020 and about hiring a consultant to develop it; Creation of a new evaluation system for HOS and the Board;



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- MF - Election for Julia Staunig's entrance to the Board of Directors;
  - MF moved the action
  - CP seconded
  - All in favor
- MF – The discussion for the Audit committee will be postponed to the next Board meeting;
- CP – Announced that Anna More is now the chair of the Envision Committee.

## **2. Summary of US Embassy meetings**

- AB informed the Board about the US Embassy meeting last Thursday. The Board members NF and KK organized the meeting to clarify some points about the new grading system;
- Lesley Tait informed the Board that EAB is organizing parent sessions to clarify any doubts about the new grading system;
- KK suggested that class representatives also send invitations for the meetings to avoid parents who don't receive emails.

## **3. Student Information System Change for 2019 – 2020**

- Brian Sullivan presented a proposal for a new student information system. Currently EAB uses Rediker, which is very outdated. The new system will save work time and also it is the same system used for most of AASSA schools. The Finance Committee discussed about this topic and recommends the change of the system.
  - NF moved the action
  - AW seconded
  - All in favor

## **4. Community Survey Results**

- Brian Sullivan presented the results for the Community Survey. Overall, the results were positive. The Community is pleased with EAB.

## **5. Executive Session**



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Board President  
Caio Prado

Board Secretary  
Marcia Farias