



Learners inspiring learners to be inquisitive in life, principled in character, and bold in vision.

American School of Brasilia

Board Meeting - September 25, 2018: 16:00 - 18:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Caio Prado	CP	June 15, 2012
Vice President	Ms. Naomi Fellows	NF	September 5, 2017
Secretary	Ms. Márcia Farias	MF	August 8, 2016
Treasurer	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. David Brassanini	DB	June 5, 2018
Board Member	Mr. James Wiggins	JW	June 5, 2018
Board Member	Ms. Kristin Kane	KK	September 5, 2017
Board Member	Ms. Anna More	AM	May 22, 2018
Board Member	Ms. Laura Davis	LD	June 5, 2018
Board Member	Mr. Paul Furgiuele	PF	June 5, 2018
Board Member	Ms. Annette Windmeisser	AW	June 5, 2018
Head of School	Mr. Allan Bredy (Ex-Officio)	AB	July 1, 2017

ATTENDANCE

Signature (If in Attendance) / N/A (If Not in Attendance)

Caio Prado (President)

Naomi Fellows (Vice President)

Márcia Farias (Secretary)

João Victor Mokdissi (Treasurer)

Anne Caroline Posthuma

Kristin Kane

Anne Moore

Annette Windmeisser

David Brassanini



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James Wiggins

Laura Davies

Paul Furguele

MEETING MINUTES

- Members Joining the Board: Laura Davis
- Members Leaving the Board: none

Call to Order at 16:08

1. Consent Agenda

- August Board Meeting Minutes
- August Board Meeting Self-Evaluation Summary
 - 4 = Strongly Agree; 3 = Agree; 2 = Disagree; 1 = Strongly Disagree
 - All board members arrive on time:
 - It was evident that all board members were prepared for the meeting, including reading the board materials in advance:
 - The discussion was focused and stayed on each topic at hand:
 - The different topics were not over-discussed:
 - Board members worked to seek consensus:
 - The board chair expedited the meeting, appropriately cutting off or re-focusing discussion as needed:
 - As a board member, I have had the opportunity to be heard on issues discussed at this meeting:
 - The agenda was:
 - a. Too ambitious -
 - b. Just right –
 - c. Poorly planned
 - d. A waste of the board's time
- CP started the meeting at 4:08 pm;
- Finance Committee announced EAB is preparing for phase one of the facilities plan – big item in Finance and Facilities Committees
 - Security grant from US Embassy: perimeter wall replacement. The project has been approved by the US Embassy and the construction company has been hired



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- Complete access control this school year. EAB started the testing with the LS students. Only the LS kids will have a code due to their fingerprints changes. Staff and Upper School students will have a access card and also use fingerprints.

2. Goals for 2018/2019

- The Head of School presented his goals for 2018/2019 school year. The goals are divided into the following areas:
 - Teaching & Learning
 - Finance
 - Retention & Recruitment
 - Wellness
- CP presented some of the Board goals:
 - Improve the Wellness Committee
 - Change of the evaluation system for the Board and HOS

3. FINCOM Surplus Recommendation

- Board approved the cash surplus FINCON recommendation allocation as presented in document Board Presentation End- of- year 2017/2018
 - NF moved the action
 - MF seconded
 - All in favor

4. Committee Commitments

- MF presented a survey to choose new committee members
 - JW and KK joined the Audit Committee

5. Executive Session

Board President
Caio Prado

Board Secretary
Marcia Farias