

American School of Brasilia

Board Meeting— February 18, 2014: 16:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Don Jacobson	DJ	June 12 th 2013
Vice President	Mr. David Millward	DM	September 14 th , 2011
Secretary	Mr. Caio Prado	CP	June 15 th , 2012
Treasurer	Mr. Pedro Oliveira	PO	August 17 th 2011
Board Member	Mr. Benjamin Garcia	BG	May 8 th , 2013
Board Member	Ms. Laura Chamberlin	LC	May 8 th , 2013
Board Member	Ms. Marion Walshe	MW	November 19, 2013
Board Member	Mr. Jack Thompson	JT	March 12 th , 2013
Head of School	Mr. Barry Dequanne	BD	July 1 st , 2010

Attendance

Present:

Signature

Don Jacobson, President

David Millward, Vice President

Caio Prado, Secretary

Pedro Oliveira, Treasurer

Benny Garcia

Laura Chamberlin

Jack Thompson

Marion Walshe

Absent

Barry Dequanne, Head of School

Board Members Joining: None

Board Members Resigning: None

Board Members Absent: Marion Walshe

Call to Order at 16:10

MINUTES

1. Minutes of December 2013 Meeting

- a. December Meeting Minutes Approved by all Board members in attendance.

2. Academic Focus

- a. A presentation from academic sections about current change processes, highlights, and challenges.
 - i. Joe Atherton, Lower School Principal, presented on the following areas:
 - 1. Standards-based assessment and reporting
 - 2. 21st century learning spaces
 - 3. Collaboration
 - ii. David Bair, Upper School Principal, presented on the following areas:
 - 1. “We do what we say we do”
 - 2. Extensive handbook review of policies and philosophies
 - 3. Uniform review
 - 4. Environmental stewards
 - 5. Whole child (Middle School)
 - 6. Increase in course offerings
 - 7. Introduced Middle School advisory program
 - 8. Differentiation
 - 9. 1 to 1 laptop program (January 2015)

3. Mid-Year Review of Board and HOS Goals

- a. Board Goals – LC to follow up based on committee work; to review at next board meeting
- b. HOS Goals – to review at next board meeting

4. Facilities Update

- a. The Committee is continuing to work on editing the RFP, with the primary question of addressing the issue of whether or not to include the construction documents in the first phase
- b. Committee to finalize RFP with the following timeline goals: RFP response within three weeks and an EAB decision within two weeks; Long-term goal is to start construction in June 2015

5. Development Update

- a. Committee continues to move forward with goals, including review of green space adjacent to school, director of development hiring process, and establishing key contacts in Brasilia

6. Finance Update

- a. Liz Sullivan, EAB's Business Manager, presented financial report. All numbers are in line with projections.

Meeting ended at 18:20

Mr. Donald E. Jacobson

Board President

Mr. Caio Prado

Board Secretary