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American School of Brasilia

Board Meeting – June 4, 2019: 16:00 - 18:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Caio Prado	CP	June 15, 2012
Vice President	Ms. Naomi Fellows	NF	September 5, 2017
Secretary	Ms. Márcia Farias	MF	August 8, 2016
Treasurer	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. James Wiggins	JW	June 5, 2018
Board Member	Ms. Kristin Kane	KK	September 5, 2017
Board Member	Ms. Anna More	AM	May 22, 2018
Board Member	Ms. Julia Staunig	JS	February 19, 2019
Board Member	Mr. Paul Furguele	PF	June 5, 2018
Board Member	Ms. Annette Windmeisser	AW	June 5, 2018
Head of School	Mr. Allan Bredy (Ex-Officio)	AB	July 1, 2017

Caio Prado (President)

Naomi Fellows (Vice President)

Márcia Farias (Secretary)

João Victor Mokdissi (Treasurer)

Anne Caroline Posthuma

Kristin Kane

Anne Moore

Annette Windmeisser

James Wiggins

Julia Staunig

Paul Furguele



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MEETING MINUTES

- Members Joining the Board on July 1st 2019: Rebecca Clark, Megan Gernes, Mark Pannel, Kirn Braich
- Members Leaving the Board: Naomi Fellows, Kristin Kane, Paul Furguele, James Wiggins

Call to Order at 16:08

1. Consent Agenda

- May Board Meeting Minutes
- May Board Meeting Self-Evaluation Summary

4 = Strongly Agree; 3 = Agree; 2 = Disagree; 1 = Strongly Disagree

- All board members arrive on time: 3.71
- It was evident that all board members were prepared for the meeting, including reading the board materials in advance: 3.71
- The discussion was focused and stayed on each topic at hand: 3.57
- The different topics were not over-discussed: 3.21
- Board members worked to seek consensus: 4
- The board chair expedited the meeting, appropriately cutting off or re-focusing discussion as needed: 3.42
- As a board member, I have had the opportunity to be heard on issues discussed at this meeting: 4
- The agenda was:
 - a. Too ambitious - 1
 - b. Just right – 5
 - c. Poorly planned -
 - d. A waste of the board's time -
- CP - started the meeting at 4:08 pm.
- AB delivered the plaques to the departing Board Members
- NF introduced the new US Ambassador Representative, Mr. Kirn Braich.
- May meeting minutes to be signed.
- Finance Report will be reviewed in August.
- Della Henry announced the 30 day campaign collected R\$ 67.300,00

2. Task Force Diversity Committee

- AM presented the main points for the creation of the Task Force Diversity Committee
- All Board Members were invited to join the committee
- The leadership Team should meet with the committee
- AM suggested Task Force Committee in Diversity and Inclusion



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- This topic will be discussed during the August Board Retreat
 - NF moved the Action
 - CP seconded
 - All in favor

3. STEAM Building Approval

- JV presented the project for the makerspace. The construction will be done during the June/July break.

MAKERSPACE PROJECT	
R\$ 188.516,16	
Service	Total Cost
Carpentry	30.760,00
Civil Construction	79.756,16
MATERIAL (estimate)	30.000,00
Chairs	26.000,00
Tables(estimate)	20.000,00

- Amount to be approved - R\$ 200.000,00
 - AW moved the action
 - NF seconded
 - All in favor

4. Strategic Plan Task Force Update

- JV presented the Strategic Plan Task Force presentation.
- Task Force Committee met on May 28, 2019 to review the first draft.
- Next steps and timeline:
 - Strategic plan one-pager (immediate)
 - Data on school size and international composition (immediate)



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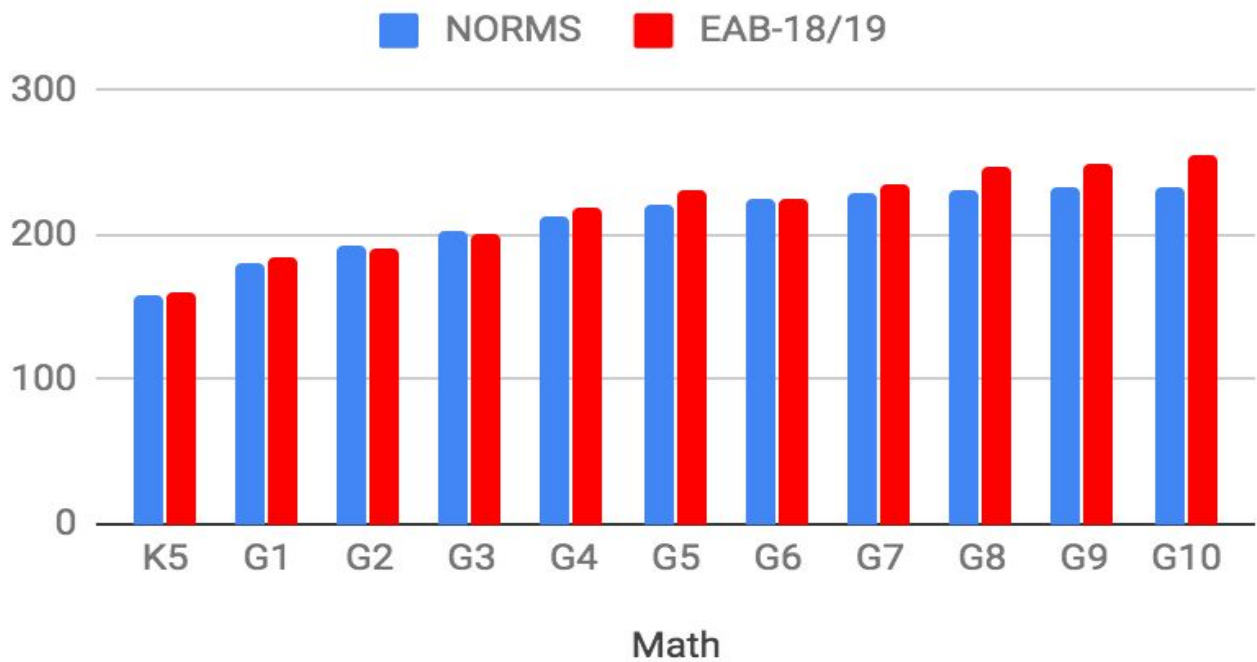
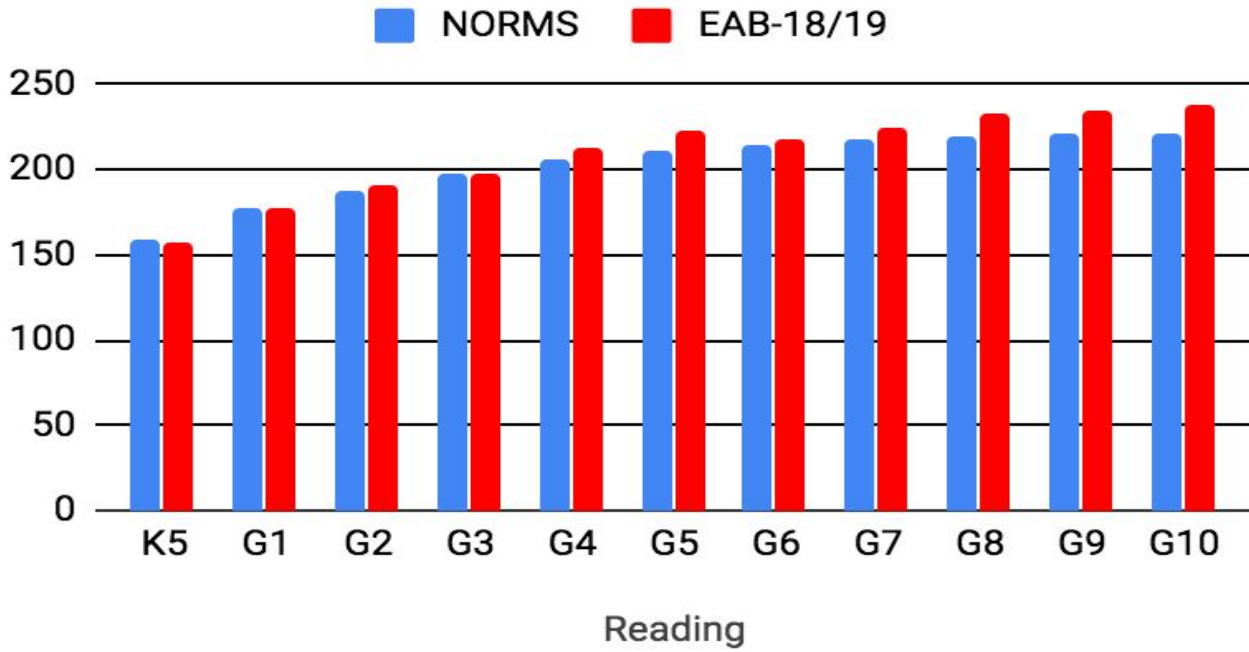
- Board and Leadership Team retreat on strategic plan one-pager and school size (August)
- Focus groups and surveys with different stakeholders (September)
- RFP process for EAB Campaign marketing/communications company (September)
- Board and Leadership Team Retreat on Action Planning and EAB Campaign (October)
- Finalize strategic plan one-pager (October)
- Work on Action Plan, Score Cards and EB Campaign materials (November)
- Launch Strategic Plan and EAB Campaign materials to community (December)
- Facilities Survey and Focus Group (January)
- Vote on Retreat Dates
 - August 17
 - October 19
- AM suggested to have the Communication Department involved
 - JV moved the action
 - AW seconded
 - All in favor

5. MAP Charts

- AB and Lesley Tait presented the Achievement Results for the MAP Test.
- EAB average scores for achievement per grade is compared to the norms for the rest of the world.

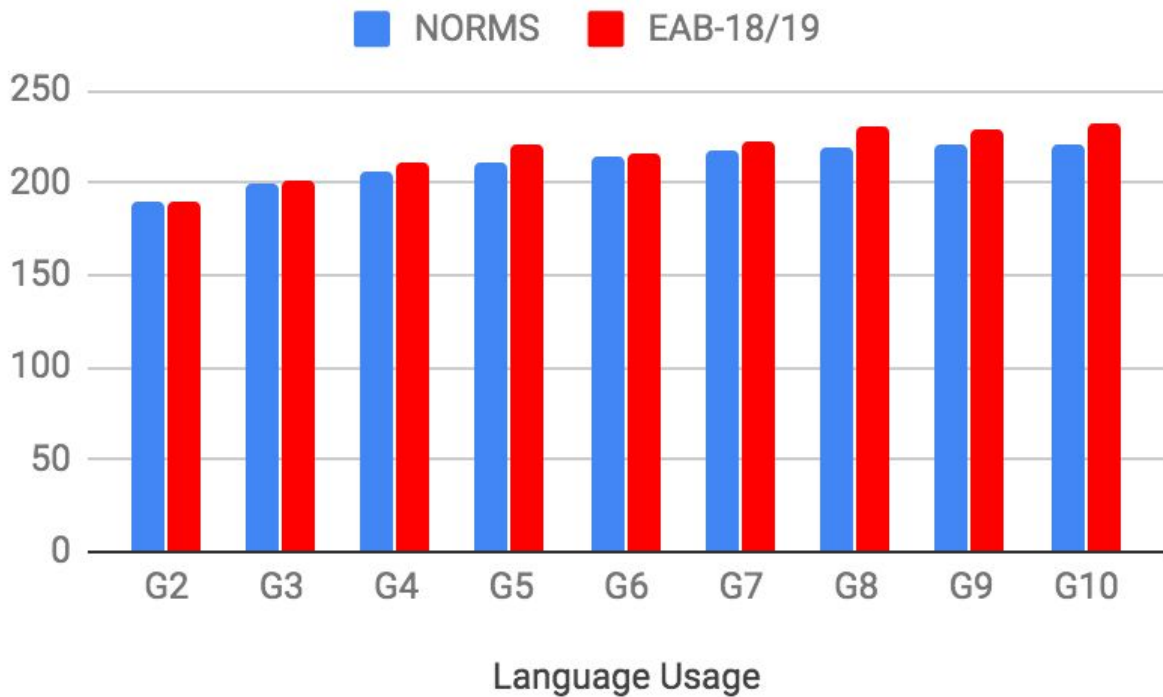


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6. Admissions Report

- AB updated the Board Members about the number of students at EAB. We have 680 students enrolled.
- There was an increase in the Brazilian population from 60.7 % to 61.4 % .
- The growth is mainly in Middle School.
- JS suggested that the children that are not accepted to EAB should be able to join the after school activities (extracurricular activities).

Board President
Caio Prado

Board Secretary
Marcia Farias