

# American School of Brasilia

## Board Meeting— August 11, 2015: 16:00 - 18:00

### Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Benjamin Garcia	BG	May 8 <sup>th</sup> , 2013
Vice President	Ms. Marion Walshe	MW	November 19, 2013
Secretary	Ms. Laura Chamberlin	LC	May 8 <sup>th</sup> , 2013
Treasurer	Mr. Caio Prado	CP	June 15 <sup>th</sup> , 2012
Board Member	Mr. Indranil Chakrabarti	IC	August 12, 2014
Board Member	Mr. Jeremy Freeman	JF	June 10, 2014
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Head of School	Mr. Barry Dequanne	BD	July 1 <sup>st</sup> , 2010

### Attendance

Signature (If Present)

Benny Garcia, President

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Marion Walshe, Vice President

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Laura Chamberlin, Secretary

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Caio Prado, Treasurer

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Jeremy Freeman

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Indranil Chakrabarti

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Anne Posthuma

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Barry Dequanne

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Board Members Joining: None

Board Members Resigning: None

## MINUTES

### 1. Consent Agenda (MW)

- a. The following item was approved by the Board as part of the consent agenda:
  - i. June 2015 Board Meeting Minutes
  - ii. Officers Confirmed at June 2015 Meeting:
    1. President: Benny Garcia
    2. Vice-President: Marion Walshe
    3. Secretary: Laura Chamberlin
    4. Treasurer: Caio Prado
  - iii. June 2015 General Assembly Minutes
  - iv. Approval of minutes from June Email Vote
    1. Confirmation of New Officers (from June Email Vote)
      - a. President: Marion Walshe
      - b. Vice-President: Caio Prado
      - c. Secretary: Laura Chamberlin
      - d. Treasurer: Jeremy Freeman
  - v. Approval of minutes from Extraordinary General Assembly:

### 2. EAB Core Documents

- a. New Mission Statement previous approved:
  - i. "Learners inspiring learners to be inquisitive in life, principled in character, and bold in vision."
- b. Mission Descriptors to be further articulated by end of 1st semester
- c. Draft Vision, Core Values, School Statement reviewed – to be finalized at next Board meeting

### 3. EAB Strategic Plan

- a. Draft five-year strategic plan reviewed – to be finalized at next Board meeting

### 4. IB Results 2015

- a. The Board reviewed the International Baccalaureate exam results from 2015.
- b. Key indicators included the following data points:
  - i. Average EAB Diploma Score = 33 points; World average = 30
  - ii. Average EAB Subject Score = 5.2; World average = 4.7
  - iii. Increased number of IB candidates
- c. Overall, IB program continues to grow and improve each year

### 5. Finance Committee

- a. Review of monthly report for July 2015; all budget projections on track
- b. Reviewed 2014-2015 Budget vs. Executed Budget – school met and exceeded budget expectations.
- c. Enrollment is at a record high, near capacity at 670.
- d. Board reviewed and approved Finance Committee's five-year financial strategic plan

### 6. Dissidio Review

- a. The external authorities finally confirmed the government mandated dissidio (salary) increases for last three years:
  - i. 2013-2014: 6.14% (teachers) / 8.16% (non-teachers)

- ii. 2014-2015: 7.02% (teachers) / 7.02% (non-teachers)
    - iii. 2015-2016: 10.32% (teachers) / 10.32% (non-teachers)
  - b. All taxes, FGTS, and associated payments completed to faculty and staff by end of August 2015
- 7. Governance Conference**
- a. EAB seeking to send four Board members to AASSA Governance training
- 8. Governance Committee**
- a. Board continues to recruit new Board members
- 9. Facilities Committee Update**
- a. Facilities Committee met with the local architect on two occasions during the holiday break and has been in constant contact with the architects via email and telephone
  - b. Master facilities plan is moving forward as planned
- 10. Development Committee**
- a. Deferred to shared documentation for review
- 11. Recognition**
- a. The Board officially recognized the work of previous Board President, Benny Garcia, who worked tirelessly to support EAB and the Board of Directors.

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Mr. Marion Walshe

Board President

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Ms. Laura Chamberlin

Board Secretary