

American School of Brasilia

Board Meeting—December 12, 2011: 18:00-20:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Michael Ellis	ME	May 12 th 2010
Secretary	Mr. Mark Prescott	MP	December 8 th 2010
Treasurer	Mr. Pedro Oliveira	PO	August 17 th 2011
Vice-President	Ms. Glória Portella	GP	November 7 th 2007
Board Member	Ms. Marianne Alker	MA	May 12 th 2010
Board Member	Ms. Christina Zuniga	CZ	June 8 th 2011
Board Member	Mr. Paul Kennedy	PK	March 16 th 2011
Board Member	Ms. Filippa Briggs	FB	June 8 th 2011
Board Member	Mr. David Millward	DM	November 3 rd , 2011
Head of School	Mr. Barry Dequanne	BD	July 1 st , 2010

Joined this session: no one

Resigned this session: Glória Portella

Attendance

Present:

Signature

Michael Ellis, President

Mark Prescott, Secretary

Pedro Oliveira, Treasurer

Marianne Alker

Christina Zuniga

Filippa Briggs

David Millward

Call to order 5:17pm.

1. Minutes of previous meeting

- Minutes from the meeting on November 3rd were approved.

2. Board goals

The Board had a detailed discussion about their goals for 2011/12, based on the draft provided by the Governance Committee. The following was agreed:

- a. Goals for this year were intended to be annual goals, running for 12 months, although the Board noted that approval this time was happening half-way through the year.
- b. The second and third goals were approved.
- c. Comments on the other goals would be circulated, and the revised goals approved, via email. This would include comments on the precise terminology to be used.

BD agreed to review the wording of the HOS goals as they are currently too numerous. Separate out honor code and this will be reviewed first

3. Finance

BD made an introductory presentation on issues for the budget for 2012/13. It was noted that the association fee currently covered 12% of the operating budget and that it would be difficult to move quickly to a position where it was not used to cover this budget. BD confirmed that the finance committee was finalizing the financial elements of the dashboard.

4. Facilities

The Board agreed the recommendation of the Facilities Committee that consultants be hired to conduct a 'visioning process' for EAB, which would consult widely among the school community about the sort of school desired for the future, and then produce possible options to achieve this vision. A final decision on whether the school should move or stay could be made on the basis of this visioning and options for finance could then be pursued. The visioning process could be completed by March 2012.

5. Executive session

The Board noted the resignation of Gloria Portella from the Board.

6. Meeting adjourned at 7:00pm

Mr. Michael Ellis

Board President

Mr. Mark Prescott

Board Secretary