



*Learners inspiring learners to be inquisitive in life, principled in character, and bold in vision.*

American School of Brasilia

Board Meeting – May 25, 2021: 14:00 - 16:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Ms. Annette Windmeisser	AW	June 5, 2018
Vice President	Ms. Megan Gernes	MG	July 1, 2019
Secretary	Ms. Anna More	AM	May 22, 2018
Treasurer	Mr. Márcio Queiroz	MQ	June 02, 2020
Board Member	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Ms. Katherine Valdez	KV	June 02, 2020
Board Member	Ms. Laura Hohmann	LH	June 02, 2020
Board Member	Ms. Márcia Farias	MF	August 08, 2016
Board Member	Mr. Patrick Massenburg	PM	June 02, 2020
Board Member	Mr. Pedro Cortegosso	PC	July 31, 2020
Board Member	Ms. Rebecca Clark	RC	July 1, 2019
Board Member	Ms. Siriana Nair (Ambassador's Representative/Non voting member)	SN	June 02, 2020
Head of School	Ms. Lesley Tait (Ex-Officio)	LT	September 1, 2020

ATTENDANCE

Signature (If in Attendance) / N/A (If Not in Attendance)

Annette Windmeisser (President) - p

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Megan Gernes (Vice President) - p

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Anna More (Secretary) - p

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Márcio Queiroz (Treasurer) - p

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João Victor Mokdissi- p

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Katherine Valdez - p

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Laura Hohmann - p

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Márcia Farias- a

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Patrick Massenburg- p

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Pedro Cortegosso- p

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Rebecca Clark - p

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Siriana Nair - a

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- P - Present
- A - Absent

#### MEETING MINUTES

- Members Joining the Board: none
- Members Leaving the Board: none

Call to Order at 16:04

- AW welcomed the Board of Directors.

#### 1. Consent Agenda

- The Board of Directors approved the minutes from April meeting
  - AW moved
  - LH seconded
  - All in favor

#### 2. Interim Head of School Presentation

- LT presented her monthly report to the Board of Directors. The report mentioned the following topics:
  - Current Enrollment;
  - Key Performance Indicator Evaluation;
    - LT presented an evaluation of the KPI's Measures;
  - Staffing;
  - Enrollment;
  - Wellness
    - Karent Teters, EAB's Wellness Coordinator, spoke to the Board of Directors about our Wellness Program for students, faculty and staff, and our community;
    - John Powell, EAB's Athletics Director, could not attend the meeting due to Athletics events that happened at the same time. He sent a video presentation about Personal Wellness for EAB Athletics Survey Results;



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- Diversity and Inclusion
  - Darik Williams, EAB's Lower School Principal, gave the Board Members an overview of his presentation to the Diversity & Inclusion Task Force in April;
  - He presented EAB's Diversity and Inclusion Statement;
  - Where we've been and where we're headed;

### **3. Finance approval of 2021/2022 budget**

- KV presented the final EAB's budget for the next SY - 2021/2022
- The Finance Committee recommendation to the Board is:
  - To approve the budget as presented for SY 2021/2022;
  - To engage the new HOS tackle personnel structures and cost - long term financial sustainability;
  - The Committee urges all Board members to recognize the economic situation Brazil is in and the impact on our school's budget. EAB has moved away from a "saving" mindset to a "spending" mindset, beyond the International Fee. This means EAB is not adding to the Reserves for the Master Plan. While foreign hire teachers are a crucial feature of the school, the current staffing pattern (with 54 foreign hire slots, second in Brazil only to Graded) might not be fiscally responsible. Board needs to understand the true costs of severance. The Board will need to engage with the new HoS early about restructuring Personnel.
    - MQ moved the action
    - RC seconded
    - All in favor

### **4. EAB' Policy Framework**

- MG presented the Policy Framework to the Board of Directors;
- MG recognized everyone involved in the creation of this Policy;
- MG recommended that the Board of Directors review the Policy to be voted in the next meeting.

The Board meeting finished at 5 pm . There was no Executive Session

Board President  
Annette Windmeiser

Board Secretary  
Anna More