

American School of Brasilia

Board Meeting— December 5 2012: 18:00-20:30

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Michael Ellis	ME	May 12 th 2010
Vice President	Mr. David Millward	DM	November 3 rd , 2011
Secretary	Mr. Mark Prescott	MP	December 8 th 2010
Treasurer	Mr. Pedro Oliveira	PO	August 17 th 2011
Board Member	Ms. Marianne Alker	MA	May 12 th 2010
Board Member	Mr. Paul Kennedy	PK	March 16 th 2011
Board Member	Mr. Caio Prado	CP	June 15 th , 2012
Board Member	Mr. Mitch Romero	MR	May 23 rd , 2012
Head of School	Mr. Barry Dequanne	BD	July 1 st , 2010

Attendance

Present:

Signature

David Millward (Vice President)

Mark Prescott (Secretary)

Pedro Oliveira

Marianne Alker

Mitch Romero

Caio Prado

Paul Kennedy

Barry Dequanne, Head of School

Board Member Joining: None

Board Member Resigning: None

Board Members Absent: Michael Ellis

Call to order at 18:10

1. Minutes of November Meeting

- Minutes of November 2012 meeting approved by all

2. Facilities Master Plan Proposal

- David Croteau from Flansburgh Architects, presented the final draft of the EAB campus master plan.
- David Croteau outlined the process used to arrived at the final plan, including sharing the initial designs in the process and the feedback from teachers, parents, and students.
- The Board agreed to accept the plan, with the agreement to discuss next steps at the next Board meeting

3. Association Fee Discussion and Proposal

- MA led a discussion focusing on a proposal for the associate fee structure.
- The Board agreed to a proposal to address AF concerns and would follow up to examine the details of the proposal

4. Finance Committee Update

- PO presented the November 2013 financial reports

5. Tuition Discount Proposal

- Deferred to next meeting

8. Other Business

- None

Meeting ended at 20:45

Mr. Michael Ellis
Board President

Mr. Mark Prescott
Board Secretary