

American School of Brasilia

Board Meeting— June 2, 2015: 16:00 - 18:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Benjamin Garcia	BG	May 8 th , 2013
Vice President	Mr. David Millward	DM	September 14 th , 2011
Secretary	Ms. Laura Chamberlin	LC	May 8 th , 2013
Treasurer	Mr. Caio Prado	CP	June 15 th , 2012
Board Member	Mr. Indranil Chakrabarti	IC	August 12, 2014
Board Member	Ms. Marion Walshe	MW	November 19, 2013
Board Member	Mr. Jeremy Freeman	JF	June 10, 2014
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Head of School	Mr. Barry Dequanne	BD	July 1 st , 2010

Attendance

Signature (If Present)

Benny Garcia, President

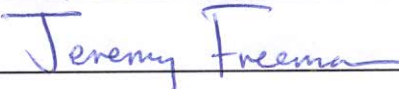
David Millward, Vice President

Laura Chamberlin, Secretary

Caio Prado, Treasurer

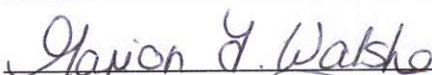


Jeremy Freeman

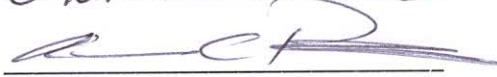


Indranil Chakrabarti

Marion Walshe



Anne Posthuma



Barry Dequanne

Board Members Joining: None

Board Members Resigning: David Millward

Call to Order at 16:00

MINUTES

1. **Consent Agenda (BG)**
 - a. The following item was approved by the Board as part of the consent agenda:
 - i. May 2015 Board Meeting Minutes
2. **Special Needs Program Highlights (BD)**
 - a. Members of EAB 's Special Needs team presented highlights from a U.S. State Department sponsored visit to Colegio Nueva Granada (CNG), which has an internationally recognized special needs program.
 - b. Strategic improvement goals associated with EAB's Special Needs program were also discussed.
3. **Financial Report (CP)**
 - a. Review of monthly report for March; all budget projections on track
4. **Fixed Assets (CP)**
 - a. Agreed to add to school operating policy manual the process associated with the disposal of assets
 - b. New fixed assets policy approved by Board
5. **Enrollment Update (BD)**
 - a. Joe Atherton (Lower School Principal) shared highlights and concerns associated with current enrollment capacity challenges (i.e. much more demand than available space in the school)
 - b. School confirmed that it is following admissions process and working closely with all families
 - c. It is also reconfirmed that there is no plan to grow the school in the near future.
6. **Development Committee (IC)**
 - a. The May 26 launch event at the US Ambassador's residence was a terrific success, providing the opportunity to articulate and communicate EAB's vision for the future.
 - b. EAB's Chief Development Office, Della Henry, will follow up with regards to next steps in the Development planning process.
7. **Strategic Ideas**
 - a. Concerns raised over uncertainty of economy and strength of local currency
 - b. Board will continue to identify strategic steps to ensure EAB continues to maintain its reserves, in addition to the school's competitive advantage.
8. **Board Office Elections**
 - a. The following Board members were elected to officer positions:
 - b. Election of Board of Directors Officer Positions
 - i. President – Benjamin Garcia
 - ii. Vice-President – Marion Walshe
 - iii. Secretary – Laura Chamberlin
 - iv. Treasurer – Caio Prado
9. **Confirmation of Committee Members**
 - a. Finance: CP/MW/BG/JF
 - b. Facilities: PO/JF/BG
 - c. Audit: AP/LC/IC/BG

- d. Development: IC/MW/LC/BG/CP
- e. Governance: LC/BG/AP

10. Recognition

- a. The Board recognized David Millward's outstanding work as a member of EAB's Board since 2011. His contributions have been greatly appreciated by the EAB community.

Meeting ended at 18:00

Mr. Benny Garcia
Board President

Ms. Laura Chamberlin
Board Secretary