

**American School of Brasilia**

**Board Meeting – April 11, 2016: 16:00 - 18:00**

**Composition of the Board of Directors**

<b>Position</b>	<b>Nominee</b>	<b>Initials</b>	<b>Date of Entrance</b>
President	Ms. Marion Walshe	MW	November 19, 2013
Vice-President	Mr. Caio Prado	CP	June 15 <sup>th</sup> , 2012
Secretary	Ms. Laura Chamberlin	LC	May 8 <sup>th</sup> , 2013
Treasurer	Mr. Jeremy Freeman	JF	June 10, 2014
Board Member	Mr. Indranil Chakrabarti	IC	August 12, 2014
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. Marcio Queiroz	MQ	September 8, 2015
Board Member	Ms. Adelle Gillen	AG	November 17, 2015
Board Member	Ms. Holly Kirking	HK	November 17, 2015
Board Member	Mr. Robert Frazier	RF	November 17, 2015
Board Member	Ms. Janice Mills	JM	November 17, 2015
Head of School	Mr. Barry Dequanne	BD	July 1 <sup>st</sup> , 2010

**ATTENDANCE**

Signature (If Present)

Marion Walshe, President

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Caio Prado, Vice President

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Laura Chamberlin, Secretary

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Jeremy Freeman, Treasurer

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Indranil Chakrabarti

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Anne Posthuma

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Marcio Queiroz

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Adelle Gillen

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Holly Kirking

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Robert Frazier

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Janice Mills

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Barry Dequanne

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Board Members Joining: None

Board Members Resigning: None

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## MINUTES

### Call to Order at 16:00

#### 1. Consent Agenda (MW)

- a. The following item was approved by the Board as part of the consent agenda:
  - i. March 2016 Board Meeting Minutes
  - ii. Confirmation of Admissions Policy

#### 2. Technology Update

- a. Rod Narayan, EAB's Technology Director, overviewed updates associated with technology at EAB
  - i. Current Highlights: VLAN Project, Hapara, Rediker, Finalsite, Inventory, MAP Testing
  - ii. Newly Implemented Projects:
    - Agreeing on and identifying "core tools" for consistency, building capacity and proficiency
    - Transitioning to new responsive website platform (better integration, communication and marketing). Price reflects fiscal responsibility to stakeholders
    - Firewall and server updates for efficient systems
    - Multi-function printers with print release software to meet EAB green initiative standards

#### 3. Mission Descriptors

- a. There has been a focus over the last twelve months on a community process to finalize mission descriptors, which will become a part of EAB's Core Documents
- b. The Board approved the following Mission Descriptors associated with EAB's Mission (Learners inspiring learners to be inquisitive in life, principled in character, and bold in vision.
- c. Mission Descriptors:
  - i. Learners Inspiring Learners: EAB learners inspire one another. Everyone learns, everyone shares, everyone is included.
  - ii. Inquisitive in Life: EAB learners are curious, initiate their own learning, explore the nature of knowledge, and embrace new opportunities.
  - iii. Principled in Character: EAB learners take ownership for their decisions and growth, acting with integrity and compassion.

- iv. Bold in Vision: EAB learners act with courage to make the future they envision a reality, contributing to a better world.

**4. Finance Committee**

- a. The Board reviewed the March financial reports. All indicators demonstrate that the school is on track to meet and/or exceed budget expectations.

**5. Budget 2016-2017 Review**

- a. The Board also continued its ongoing analysis of the impact on EAB’s budget and financial status given the concerns surrounding the question of exchange rates
- b. The Board reviewed the draft parameters associated with the 2016-2017 budget: VCMH, INPC, IGPM, IPCA, and Exchange Rate. Schools are anticipating a *dissidio* increase of INPC +2% of real gain (as established by the labor union)

**6. Head of School Search Update**

- a. The Board discussed details associated with the Head of School search process. The goal is to complete the process by the end of this school semester.

**7. Student Wellness Follow Up**

- a. The Board discussed issues related to student wellness and the school’s overall approach to providing support and continued programmatic development

**8. Development Committee**

- a. The Board agreed to an event on May 11 to further the development work at EAB.

**9. Executive Session**

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Board President  
Marion Walshe

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Board Secretary  
Laura Chamberlin