

American School of Brasilia

Board Meeting— September 9, 2014: 16:00 - 18:00

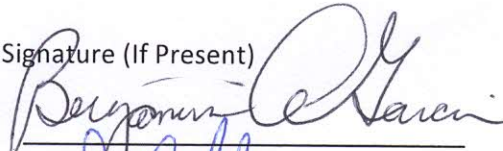
Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Mr. Benjamin Garcia	BG	May 8 th , 2013
Vice President	Mr. David Millward	DM	September 14 th , 2011
Secretary	Ms. Laura Chamberlin	LC	May 8 th , 2013
Treasurer	Mr. Caio Prado	CP	June 15 th , 2012
Board Member	Mr. Indranil Chakrabarti	IC	August 12, 2014
Board Member	Ms. Marion Walshe	MW	November 19, 2013
Board Member	Mr. Jeremy Freeman	JF	June 10, 2014
Head of School	Mr. Barry Dequanne	BD	July 1 st , 2010

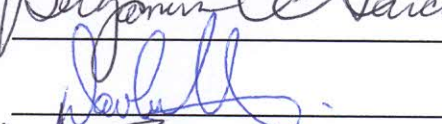
Attendance

Signature (If Present)

Benny Garcia, President



David Millward, Vice President



Laura Chamberlin, Secretary

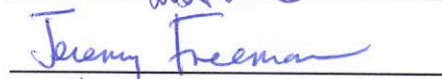


-ABSTAIN (WAS ABSENT)

Caio Prado, Treasurer



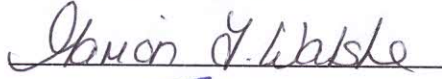
Jeremy Freeman



Indranil Chakrabarti



Marion Walshe



Barry Dequanne, Head of School



Board Members Joining: None

Board Members Resigning: None

Call to Order at 16:00

MINUTES

1. Consent Agenda

- a. The following items were approved by the Board as part of the consent agenda:
 - i. August 2014 Board Meeting Minutes
 - ii. Board Goals for 2014-2015
 1. Facilities: Prepare in all ways for New School Complex
 2. Development: Have a fully functional development program
 3. Governance: A fully staffed Board of Directors
 4. Strategic: Confirm School Mission and Vision, create new 5 year strategic plan

2. AASB Governance Conference

- a. A review of the governance conference, hosted by the Association of American Schools in Brazil (AASB), was shared by JF and BD
- b. The conference was a positive experience for all involved.

3. School Improvement Team (SIT) Report

- a. Two students, who serve as members of EAB's School Improvement Team (SIT) shared an overview of the first of four SIT retreats scheduled for this year.
- b. The purpose of SIT is to overview school improvement processes in addition to preparing for the 2016-2017 accreditation review

4. Education Presentation: 1-to-1 Device Implementation

- a. The Upper School Principal, Mr. David Bair, presented an overview of the implementation process associated with the 1-to-1 program.
 - i. Mr. Bair stressed that the purpose of the 1-to-1 program is to provide teachers and students with another learning resource. Laptops will only be used with they will provide the means to make an improved difference in student learning
 - ii. The implementation is proceeding very well to date

5. Exchange Rate Review

- a. Concerns associated with EAB's exposure to U.S. dollar related expenses were reviewed in the context of a fluctuating exchange rate and the upcoming presidential elections
- b. The Finance Committee will continue to carefully monitor the exchange rate fluctuations and, when appropriate, make recommendations to the Board with respect to any actions that should be taken

6. Finance Committee Overview

- a. Finance Committee presented its monthly report. All indicators are, to date, presenting data that is inline or better with budget predictions

7. Governance Committee: Member Recruitment

- a. The Governance Committee continues to seek out new Board members to serve on the Board; one new member has been put forward for consideration

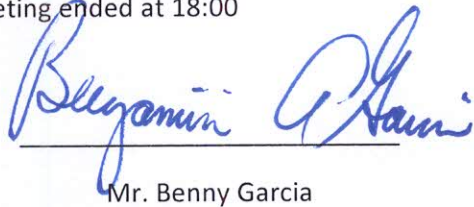
8. Facilities Committee Update

- a. The Finance Committee approved the schedule of payments for the architect and authorized EAB's Business Office to make the payments, ensuring the updates associated with each payment are shared with the Finance Committee

9. Strategic Planning

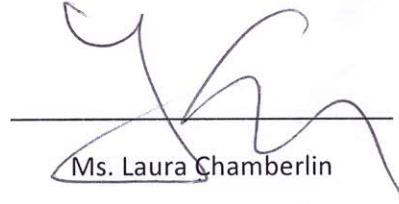
- a. Board has agreed to review EAB's mission and strategic plan for 2015-2020 during the second semester of current school year 2014-2015.
 - i. The goal is to host a short, one-day session to review the mission, vision, and strategic plan
 - ii. Agreed to invite an external facilitator
 - iii. BD to propose draft program.

Meeting ended at 18:00



Mr. Benny Garcia

Board Vice-President



Ms. Laura Chamberlin

Board Secretary