

# American School of Brasilia

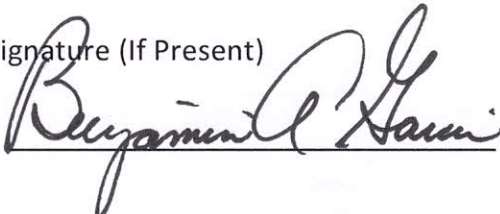
## Board Meeting— December 9, 2014: 16:00 - 18:00

### Composition of the Board of Directors


Position	Nominee	Initials	Date of Entrance
President	Mr. Benjamin Garcia	BG	May 8 <sup>th</sup> , 2013
Vice President	Mr. David Millward	DM	September 14 <sup>th</sup> , 2011
Secretary	Ms. Laura Chamberlin	LC	May 8 <sup>th</sup> , 2013
Treasurer	Mr. Caio Prado	CP	June 15 <sup>th</sup> , 2012
Board Member	Mr. Indranil Chakrabarti	IC	August 12, 2014
Board Member	Ms. Marion Walshe	MW	November 19, 2013
Board Member	Mr. Jeremy Freeman	JF	June 10, 2014
Head of School	Mr. Barry Dequanne	BD	July 1 <sup>st</sup> , 2010

### Attendance

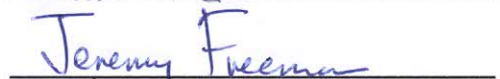
Signature (If Present)


Benny Garcia, President 

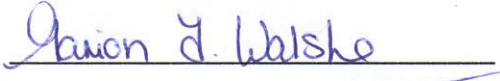
David Millward, Vice President \_\_\_\_\_


Laura Chamberlin, Secretary 

Caio Prado, Treasurer \_\_\_\_\_

Jeremy Freeman 

Indranil Chakrabarti 

Marion Walshe 

Barry Dequanne, Head of School 

Board Members Joining: None

Board Members Resigning: None

Call to Order at 16:00

**MINUTES**

**1. Consent Agenda**

- a. The following item was approved by the Board as part of the consent agenda:
  - i. November 2014 Board Meeting Minutes

**2. Finance Committee Overview (Chair: CP)**

- a. Finance Committee presented its monthly report. All indicators are, to date, presenting data that is inline or better with budget predictions
- b. The *dissidio* increases will not be established earlier than August 2015. This will play an important factor in the budgeting process.

**3. Facilities Committee Update (Chair: Pedro Oliveira)**

- a. Board review and approved first draft of facilities design plan, representing the next phase in the master facilities plan.
- b. Four key factors to decide on in terms of next steps:
  - i. Common Space at Center of School
  - ii. Lower School Play Areas
  - iii. Connected/Not Connected Buildings
  - iv. Parking

**4. Governance Committee: Member Recruitment (Chair: LC)**

- a. The Governance Committee continues to seek out new Board members to serve on the Board; one new member has been put forward for consideration

**5. Governance Committee Update: Strategic Planning**

- i. Board has confirmed retreat with Dr. Michael Ehrhardt for Friday March 13 (evening) and Saturday, March 14.
- ii. Board approved draft version of EAB Strategic Plan

**6. Development Committee**

- a. Presentation on four focus areas:
  - i. Accounting, Database, Annual Fund, Outreach

**7. Educational Presentation**

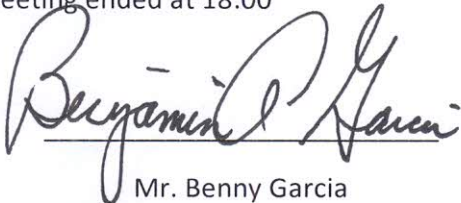
- i. Sue Easton presented on Language Learning at EAB, including ELL, PLL, and language options.

**8. Admissions Policy**

- a. Board approved update to Admissions Policy

**9. Executive Session**

Meeting ended at 18:00



Mr. Benny Garcia

Board President

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Ms. Laura Chamberlin

Board Secretary