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American School of Brasilia

Board Meeting – August 27, 2019: 16:00 - 18:00

Composition of the Board of Directors

Position	Nominee	Initials	Date of Entrance
President	Ms. Annette Windmeisser	AW	June 5, 2018
Vice President	Mr. Mark Pannel	MP	July 1, 2019
Secretary	Ms. Márcia Farias	MF	August 8, 2016
Treasurer	Ms. Julia Staunig	JS	February 19, 2019
Board Member	Ms. Anne Posthuma	AP	February 24, 2015
Board Member	Mr. João Victor Mokdissi	JV	August 8, 2016
Board Member	Ms. Megan Gernes	MG	July 1, 2019
Board Member	Ms. Anna More	AM	May 22, 2018
Board Member	Ms. Rebecca Clark	RC	July 1, 2019
Board Member	Mr. Kirn Braich	KB	July 1, 2019
Board Member	Mr. Caio Prado	CP	June 15, 2012
Board Member	Mr. John Njenga	JN	July 1, 2019
Head of School	Mr. Allan Bredy (Ex-Officio)	AB	July 1, 2017

Annette Windmeiser (President)

Mark Pannel (Vice President)

Márcia Farias (Secretary)

Julia Staunig (Treasurer)

Anne Caroline Posthuma

Caio Prado

Anne Moore

João Victor Mokdissi

Kirn Braich

John Njenga

Rebecca Clark



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Megan Gernes

MEETING MINUTES

- Members Joining the Board: None
- Members Leaving the Board: None

Call to Order at 16:11

1. Consent Agenda

- June Board Meeting Minutes
- June Board Meeting Self-Evaluation Summary

4 = Strongly Agree; 3 = Agree; 2 = Disagree; 1 = Strongly Disagree

- All board members arrive on time: 3.75
- It was evident that all board members were prepared for the meeting, including reading the board materials in advance: 3.75
- The discussion was focused and stayed on each topic at hand: 3.5
- The different topics were not over-discussed: 3.18
- Board members worked to seek consensus: 4
- The board chair expedited the meeting, appropriately cutting off or re-focusing discussion as needed: 3.5
- As a board member, I have had the opportunity to be heard on issues discussed at this meeting: 4
- The agenda was:
 - a. Too ambitious - 1
 - b. Just right – 5
 - c. Poorly planned -
 - d. A waste of the board's time -

Call to order at 16:11

2. Committee Assignments

- AW proposed to combine the Envision and Finance Committee. The idea is to minimize the number of committees and the work from it.
- Della Henry will prepare a list of the Envision committee activities and share among the other committees.
- JS is the chair for the Finance Committee.
- AP is the chair for the Audit Committee.
- AM and JN are co-chairs for the Diversity and Inclusion task force.



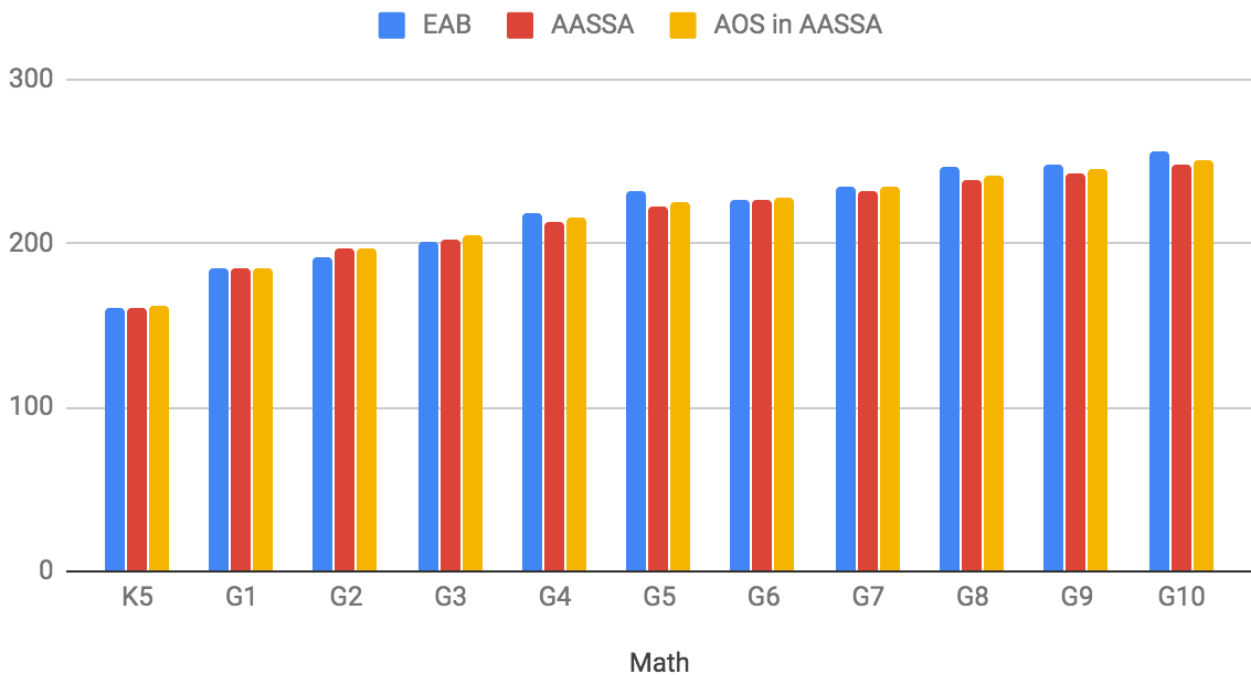
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- MP is the chair for the Strategic Planning task force.
- AW asked each Board member to be part of at least one committee.
- MF and MG are co-chairs for the Governance Committee

3. International MAP Scores

- Lesley Tait presented the International MAP Scores from May 2018/2019. Overall EAB is pleased to see that our achievement scores compare favorably with those from both AASSA schools and American overseas schools within AASSA.

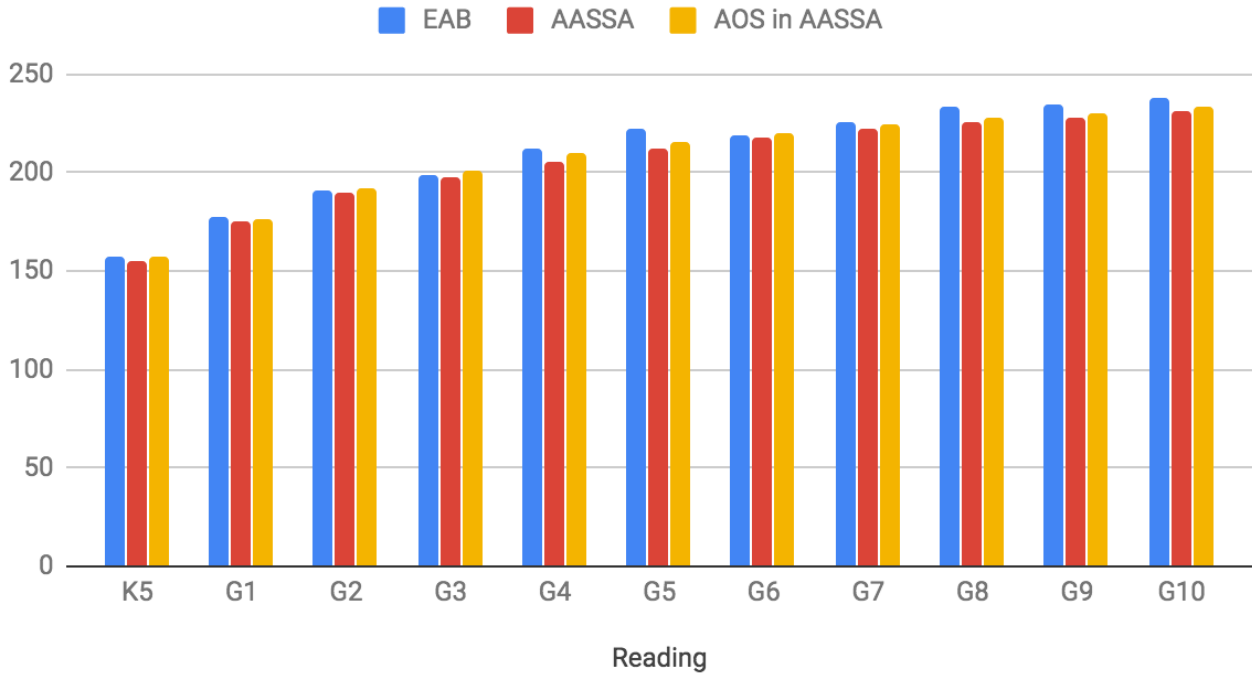
EAB, AASSA and AOS in AASSA



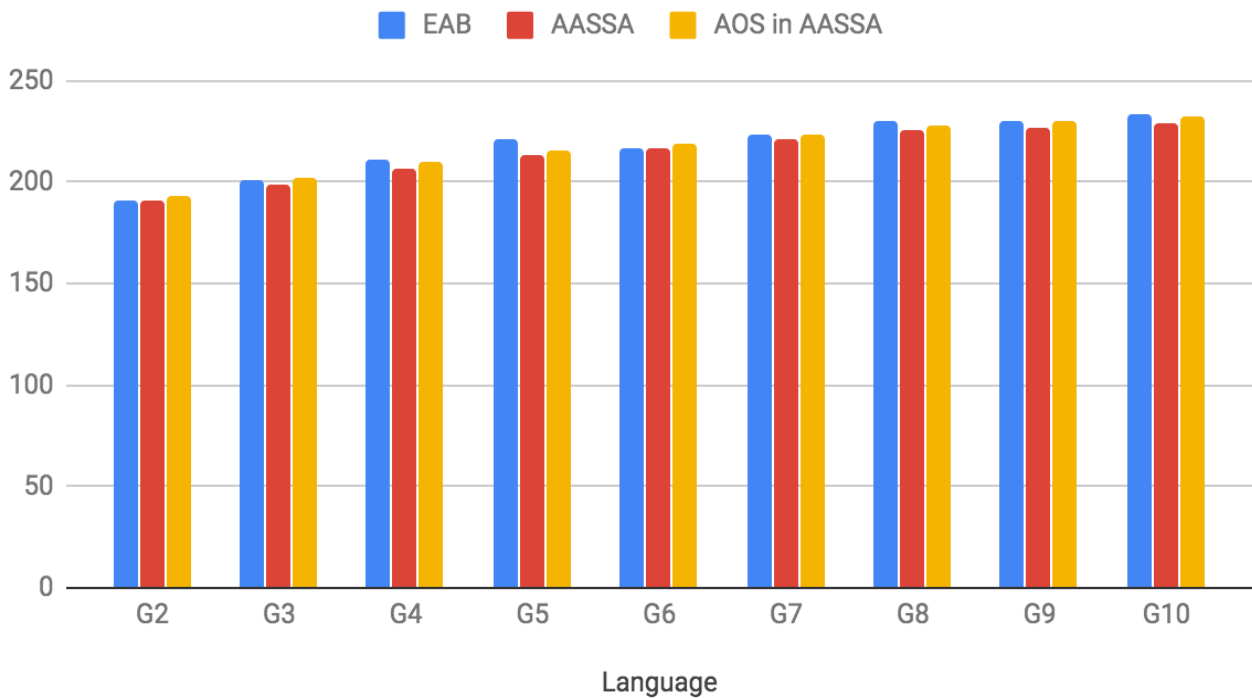


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4. Strategic Planning - next steps

- Rafael Moura, the Advancement Director, is in charge of getting three different quotes from Marketing Consultancies who will be asked to gather data for Strategic Planning from focus groups and surveys.
- The Board would like to see the breakdown for what the consultancy will offer, what their price is per hour and the need for the number of hours required.

5. School Size Decision

- The Board approved the following decision that was proposed during the August Retreat
 - "The Board decided to move forward with the previously approved Facilities Master Plan of a school with a capacity of a maximum of 900/950 students, divided into three sections per grade. Construction phasing will begin with the Lower School. The decision on whether and how to grow the student body will be made after further research and discussion. Regarding the EAB Strategic Plan for 2020, the Board has decided to contract a third party to conduct focus groups with the different stakeholders."
 - JV moved the action
 - CP seconded
 - All in favor

Board President
Annette Windmeiser

Board Secretary
Marcia Farias